

# THE CHARTER SCHOOLS

---

## EDUCATIONAL TRUST

### Provider Access Policy 2022-23

#### Introduction

This policy statement sets out The Charter Schools Educational Trust's (The 'Trust') arrangements for managing the access of providers to pupils at its secondary schools for the purposes of giving them information about the provider's education or training offer. This complies with the Trust's legal obligations under Section 42B of the Education Act 1997.

#### 1. Student entitlement

Students in years 8-13 are entitled:

- To hear from a range of national and local providers about the opportunities they offer including technical education and apprenticeships. Talks and presentations will happen in transitions events, assemblies and group discussions, and careers and FE/HE events.
- To find out about all post-16 and post-18 pathways in information sessions, Careers Guidance appointments and other events at each transition point.
- To participate in a range of Careers Talks from across sectors and industries, with emphasis where possible on growth and 'recession-proof' sectors and careers. Careers Talks will happen during Tutor Time and/or Assemblies and as after school enrichment.

#### 2. Management of provider access requests

##### Procedure

A provider wishing to request access should contact:

**Andrew Somerville, Director of Careers & Destinations**

Telephone: 020 3873 2290; 020 7346 6600 Email: [asomerville@tcset.org.uk](mailto:asomerville@tcset.org.uk)

#### 3. Opportunities for access

A number of events, integrated into the schools' careers programme, will offer providers an opportunity to come into school (depending on any existing COVID restrictions) to speak to pupils and/or their parents. Current opportunities include – Post 16 information evenings/annual careers fair, careers workshops, hosting virtual or in person interactive discussions and interviews, work experience opportunities. Please speak to our Careers Leader to identify the most suitable opportunity for you.

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 8	Event for university technical colleges (UTCs)	Life skills / Who am I? assembly and careers-related tutor group opportunities	Careers workshop Careers-related tutor group opportunities University visit

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 9	Assembly and tutor group opportunities - employability skills	Key Stage 4 options event Options interviews Assembly and tutor group opportunities - employability skills National Careers Challenge Careers Fair - networking event with providers and employers	Introduction to Unifrog Careers-related tutor group opportunities
YEAR 10	Assembly and tutor group opportunities - employability skills; Careers-related learning using Unifrog	Post-16 Fair for Colleges and Apprenticeships Careers Fair - networking event with providers and employers Parents Work Experience information session	Work experience preparation sessions Work experience
YEAR 11	Assembly on opportunities at 16	Post-16 Fair for Colleges and Apprenticeships Post-16 parents information evening Post-16 taster sessions Apprenticeships – support with applications Careers Fair - networking event with providers and employers	
YEAR 12	Post-18 assembly – apprenticeships	Careers Fair - networking event with providers and employers Higher education (HE) fair	Destinations Week Small group sessions: future education, training and employment options Work experience preparation sessions Work experience Preparation for UCAS applications Year 12 mentoring programme

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 13	HE and higher apprenticeship applications Support with UCAS applications	Careers Fair - networking event with providers and employers Assembly and small group opportunities - employability skills	

The policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students.

[Safeguarding TCSED](#)

[Safeguarding TCSND](#)

#### **4. Premises and facilities**

The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team. For virtual events the schools preferred platform is Google Classroom. Providers are welcome to send us a copy of their prospectus or other relevant course literature which will be shared and managed by the school librarian, or in the careers adviser's office.

#### **5. Monitoring Arrangements**

The school's arrangements for managing the access of education and training providers to students are monitored by Andrew Somerville, Director of Careers & Destinations

This policy will be reviewed annually by Mark Pain and Alison Harbottle, Headteachers at The Charter Schools North and East Dulwich respectively.

At every review, the policy will be approved by the Trust Board.

**Next Review date March 2024**