

Friends of The Charter School East Dulwich

Annual General Meeting

Thursday, 25th January 2018



Agenda

- Message from Chairs and Treasurer
- Account highlights
- Fundraising activity and spend
- Election of members and process
- Nominations and Elections 2018 – 2019
- Additional volunteers
- Pending actions and suggestions for 2017-18
- Forthcoming events
- Thanks and next meeting



The Friends of
The Charter School
East Dulwich

Message from Chairs

•A really good first year - a fantastic team, Friends established, great community events, innovative, sustainable solutions and a good start to fundraising and very good working relationship with the school

Events

- Launch event at the Adventure Playground
- Winter and Summer Camps at the Scout Camp in Dulwich
- 2 Curry and Quiz Nights
- Southwark to the Sea Walk
- Welcome Picnic for Year 7s
- Supported the Winter and Summer Musical Revues at School

Initiatives

- Book Scheme for the Library and collected musical instruments
- Uniform Exchange
- Built very good relationships with local businesses and funders

Message from Chairs

Set up Friends

- Put in place the Friends' Constitution
- Regular newsletters
- Social Media presence
- Started work on website
- Put a Committee in place
- Linked in with the School Fundraising Committee
- Link with staff
- Link with governors
- **Challenges** – lack of venue until new building opens

Treasurer's Report

A good/stable financial
year Steady income £23K

Costs were £8.2K

Excellent profits £14.7K

Funded projects £9.1K

Opening Balance (6th April 2014)

£1804.28 Closing Balance (5th April 2015)

£7,391.59

Treasurer's Report

- Income at just under £23K, no change from last year
- Costs were reduced again to £8,2K for the second year running.
- Hence a higher profit of £14.7K.
- Lower costs were down to careful stock management and stock taking before events.
- The value of funded projects has reduced significantly this year from £15K to just over £9K. To avoid overspend and ensure buffer zone
- So there is now a closing balance of just under £7.4K which means we have a healthy buffer zone and the opportunity to fund a large, high impact investment project next year.

Year on Year FoTCSED

	2016-2017	2017-18	2019-2020	2020-2021	2021-2022
Income					
Costs					
Profit					
Funding Provided					

Fundraising Activity 2016-2017

Event/Activity	Income	Costs	Profit	% total income	% total costs	% total profit
Quiz Nights	1,879	992	887	8	12	6
Car Boot Sale	530	0	530	2	0	4
Football Event	223	0	223	1	0	2
Summer Fair	7,890	1,976	5,915	34	24	40
Film Night	21	0	21	0	0	0
Apple Day	182	21	161	1	0	1
Christmas Fair	7,526	3,313	4,212	33	40	29
Cakes Sales	436	0	436	2	0	3
Discos	3,445	1,155	2,289	15	14	16
Easy Fundraising	228	0	228	1	0	2
DKHT shirts	78	535	-458	0	6	-3
Misc. Costs	0	276	-276	0	3	-2
Misc. Income	531	0	531	2	0	4
Totals	£22,969	£8,268	£14,700			

Funded Projects 2016-17

Project Funded	
Production of Snoop Magazine	509
Christmas Presents for School Children	400
International Spanish Day Funding	1,000
DKH Christmas Pantomime	545
Year 6 Leavers Funding	747
Year 6 Journey for Leavers	3,000
Year 1 Trip to Museum of Childhood	450
Donald & Daffy Duck Visit	100
Year 3 Workshops at Kew Gardens	180
Year 2 Theatre Trip	240
Ebola Crisis Donation	705
Twelfth Night Theatre Visit	450
Year 5 Viking Museum Trip	287
Ms Dubarbier's Music Workshops	500
	£9,113

Elections

Friends of The Charter School East Dulwich Committee is made up of:

- 5 office bearers -
 - Chair
 - Vice-Chair
 - Secretary
 - Treasurer
 - Publicity Officer
- 5 non office bearers - Ordinary Members
- 1 member of staff - Teachers

✧ Please note Ordinary Members (non office bearers) are sole post holders only.

Proposed addition of a sponsorship officer.

Election Process

- All Friends committee members 2016-2017 will stand down from their posts. (office and non-office bearers)
- Invitations are then extended to all present to nominate themselves against the available roles within the committee.
- By post holder, nominees will be confirmed, then confirmed by a second vote, then a vote will take place by simple majority.

Definition of Member Roles

- **Chair** - is responsible for calling meetings and setting the agendas and ensuring that all agenda items are covered, within the time specified for the meeting.
- **Vice-Chair** – responsibilities are to support the chair in all aspects of their role. They will chair any meetings that the Chair is unable to attend and be involved in and liaise with the committee and subcommittees organising events.
- **Secretary** - taking and writing up the minutes and distributing to wider committee. Minutes are then presented at the next meeting, for approval, for the purpose of accurate record keeping.
- **Treasurer** - is responsible for presenting a brief summary of the income and expenditure since the last meeting and confirming the current financial position.
- **Publicity Officer** – is responsible for preparing and implementing publicity campaigns for the schools fundraising activities and events in a time efficient way.
- **Sponsorship Officer** – a new role. Responsible for building relationships with local community and businesses and sourcing donations, sponsorship and other commercial opportunities for events and fundraising.
- **Ordinary Member** – part of the committee but without being a post holder. You are not expected to attend every meeting.
- **(Class Representatives** – being the Friends' spokesperson outside the classroom; to enhance and improve communication and support school wide fundraising initiatives.)

Let's Vote

Posts	2016-2017	2018 - 2019
Co-Chair	Lizzie Peters	
Co-Chair	Audrey Ball	
Secretary	Louise Lear	
Treasurer	Bella Wimalasena	
Publicity Officer	Lisa Godfrey, Beth Fellini, Adele Clarke	
Ordinary Member	Rachel Holmes	
Ordinary Member	Cathryn Ollerton	
Ordinary Member	Maria Oakley	
Ordinary Member	Charlotte Newell	
Ordinary Member	Alex Adie	
Ordinary Member	Tim Moffat	
Ordinary Member	Kaimen Stone	
Ordinary Member	Sophie Huda	
Ordinary Member	Natasha Soares	
Staff /Governor Members	Mr Fogarty / Ms Celia Johnstone	

Looking Ahead... Proposed Events

Bake Sale - April 2018

Spring May Fair - May 2018

Summer Camp, July 2018

Summer Concert - July 2018

School Picnic for Year 7's - August 2018

Southwark to the Sea Walk Year 7 and Year 8 September
2018

Quiz & Curry Supper - October 2018

Bake Sale - November 2018

Disco - Nov/December 2018

Christmas Revue December 2018

Other suggestions:

Thank you very much

- For attending this evening and supporting FoTCSED AGM
- Parents, carers, and teachers for support and time throughout 2016-17
- FoTCSED committee members 2016-2017